

# CONTRACT FILES

ORDER FOR SUPPLIES OR SERVICES										PAGE 1 OF 6	
1. CONTRACT/PURCH ORDER/AGREEMENT NO. F33657-97-D-2008			2. DELIVERY ORDER/ CALL NO. 0029		3. DATE OF ORDER/CALL (YYYYMMDD) 1999Jun29		4. REQUISITION/PURCH REQUEST NO. SEE SECTION G		5. PRIORITY DO-C9		
ASC/CDS CODE FA8622 USAF/AFMC ASC/CDS BLDG 16, AREA B 2275 D. STREET WRIGHT PATTERSON AFB OH 45433-7233 THOMAS REASTER (937) 255-7003 X4653 THOMAS.REASTER@ASCCD.WPAFB.AF.MIL			7. ADMINISTERED BY (If Other than 6) CODE S2101A DCMC BALTIMORE/CHESAPEAKE 200 TOWSONTOWN BLVD WEST TOWSON MD 21204-5299 SCD: C PAS: (NONE)			8. DELIVERY FOB <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER <small>(See Schedule if other)</small>					
9. CONTRACTOR CODE 4M057 SMALL BUSINESS ADMINISTRATION NAME AND ADDRESS WASHINGTON DISTRICT OFFICE P O BOX 34500 WASHINGTON DC 20043-4500 SUBCONTRACTOR: HJ FORD ASSOCIATES, INC. 1111 JEFFERSON DAVIS HWY, SUITE 808 ARLINGTON, VA 22202-3235 SBA# 0353-700505			FACILITY 3X522 <div style="text-align: center; font-weight: bold; font-size: 1.2em;">MAILING DATE JUL 09 1999</div>		10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) SEE SCHEDULE 11. X IF BUSINESS IS <input checked="" type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED WOMEN-OWNED			12. DISCOUNT ITEMS N 13. MAIL INVOICES TO ADDRESS IN BLOCK SEE BLOCK 15 (PAYMENT OFFICE)			
14. SHIP TO CODE SEE SCHEDULE			15. PAYMENT WILL BE MADE BY CODE HQ0338 DFAS-CO/SOUTH ENTITLEMENT OPER P O BOX 182264 COLUMBUS OH 43218-2264			MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN					
16. TYPE OF ORDER DELIVERY/ CALL <input checked="" type="checkbox"/> PURCHASE <input type="checkbox"/>		This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract. Reference your furnish the following on items specified herein. <b>ACCEPTANCE.</b> THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED. SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH. AND AGREES TO PERFORM THE SAME.									
NAME OF CONTRACTOR SIGNATURE TYPED NAME AND TITLE DATE SIGNED (YYYYMMDD) If this box is marked, supplier must sign Acceptance and return the following number of copies.											
17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE SEE SECTION G											
18. ITEM NO.		19. SCHEDULE OF SUPPLIES/SERVICES				20. QUANTITY ORDERED/ACCEPTED*		21. UNIT	22. UNIT PRICE		23. AMOUNT
*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.				24. UNITED STATES OF AMERICA LYTUS JORDAN <i>Lytus Jordan</i> 29 Jun 99 BY: CONTRACTING/ORDERING				25. TOTAL \$104,175.97			
26. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED				27. SHIP NO.		28. D.O. VOUCHER NO.		30. INITIALS			
DATE SIGNATURE AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE				32. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR			
36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT DATE SIGNATURE AND TITLE OF CERTIFYING OFFICER								34. CHECK NUMBER			
								35. BILL OF LADING			
37. RECEIVED AT		38. RECEIVED BY (Print)		39. DATE RECEIVED (YYYYMMDD)		40. TOTAL CONTAINERS		41. S/R ACCOUNT NO.		42. S/R VOUCHER NO.	

1. In accordance with the provisions of the basic contract F33657-97-D-2008 and Special Contract Requirement H-013 entitled Orders, the contractor shall provide acquisition logistics support in accordance with the attached Statement of Work (SOW) entitled "Acquisition Logistics Support for the Flight Training Systems Program Office, T-1A Division" as specified below at a ceiling amount of \$104,175.97.
2. SECTION B: The Supplies/Services schedules are set forth on pages 3-4 hereto.
3. SECTION G: The accounting and appropriation data is set forth on page 5 hereto.
4. Section H: In accordance with AF Far Sup 5352.245-9000, Base Support (Jul 1992) base support will be provided by ASC/YT for the following items:

Office space, office furniture, access to computers and office electronic equipment, i.e. fax, printer, reproduction equipment etc.
5. Section I:

Contract Line Item Number 0004 is completely funded and is subject to the provisions of FAR Clause 52.232-20 entitled "Limitation of Cost".
6. Section J: List of Attachments are set forth on page 6 hereto

ITEM	SUPPLIES OR SERVICES	Qty		Unit Price
		Purch	Unit	Total Item Amount
0001				\$74,901.27

T-1A FLIGHT TRAINING ACQUISITION LOGISTICS SUPPORT

acrn: AA  
security: U  
DD1423 is Exhibit: A  
contract type: Y - TIME AND MATERIALS  
completion date: 28 JUN 2000  
descriptive data:

- a. The contractor shall provide acquisition logistics support in accordance with the attached Statement of Work. This effort is for an estimated 2,107 hours and is fully funded at a ceiling amount of \$74,901.27.
- b. Listed below by prime/team members are the USAF negotiated labor categories and corresponding estimated number of total labor hours for each category in support of the Aging Aircraft program:

PERIOD OF PERFORMANCE: 6/29/99-12/5/99

Labor Category	Estimated Hours
HJ Ford Off-Site Labor	
Project Manager	15
Admin Mgmt Asst	11
Logtec Off-Site Labor	
Project Manager	11
Admin Mgmt Asst	6
Logtec On-Site Labor	
Senior Logistician	872

PERIOD OF PERFORMANCE: 12/6/99-6/28/00

Labor Category	Estimated Hours
HJ Ford Off-Site Labor	
Project Manager	21
Admin Mgmt Asst	14
Logtec Off-Site Labor	
Project Manager	14
Admin Mgmt Assoc	7
Logtec On-Site Labor	
Senior Logistician	1,136
TOTAL HOURS	2,107

0002

NSP

## DATA-EXHIBIT A

acrn: U  
security: U  
DD1423 is Exhibit: A  
contract type: Y - TIME AND MATERIALS  
completion date: ASREQ  
descriptive data:

The contractor shall provide data in accordance with Contract Data Requirements List (CDRL), DD Form 1423, dated 24 May 1999, attached as Exhibit A. The price of this CLIN is included in the price of CLIN 0001.

0004

\$29,274.70

## TRAVEL AND COMPUTER SERVICES

acrn: AA  
security: U  
contract type: S - COST REIMBURSEMENT  
completion date: 28 JUN 2000  
descriptive data:

The contractor shall provide Travel/Computer Services required in the performance of CLINs 0001 and 0002, above pursuant to Special Contract Requirement H-011 of the basic contract entitled Payment Provisions for Materials/Computer Services/Travel/Subcontracting. This CLIN is fully funded.

ACRN Appropriation/Lmt Subhead/Supplemental Accounting Data										Obligation Amount
AA										\$104,175.97
57	93400	309	64WP	032312	650000	592IA	84741F	503000	F03000	
funding breakdown:										
On Clin 0001:										\$74,901.27
On Clin 0004:										\$29,274.70
pr/mipr:										
GYTZF997205055										\$100,000.00
GYTZF997205055-01										\$4,175.97

descriptive data:  
THE FUND CITE AS IT APPEARS ON THE PR:  
5793400 309 64WP 03231265 592IA 84741F 503000 F03000

DOCUMENT	PGS	DATE	TITLE
EXHIBIT A	4	24 MAY 1999	Contract Data Requirments List (CDRL) dated 24 MAY 99
ATTACHMENT 1	3	29 JUN 1999	Statement of Work dated 28 June 1999 for the "Acquisition Logistics Support for the T-1A Program Office".

**STATEMENT OF WORK  
FOR  
FLIGHT TRAINING SYSTEMS PROGRAM OFFICE  
T-1A DIVISION**

29 June 1999

**1.0 OBJECTIVE**

The objective of this task order is to obtain specialized acquisition logistics Technical Data support for the T-1A aircraft trainers.

**2.0 SCOPE/BACKGROUND**

The T-1A Training System is key to Air Education and Training Command's (AETC's) Specialized Undergraduate Pilot Training (SUPT) operations for the tanker/transport track. The T-1A also supports joint USAF/Navy aircrew training. The system consists of a missionized commercially available aircraft, a Ground Based Training System (GBTS), and system support obtained via Contractor Logistics Support (CLS). The aircraft is a Raytheon Aircraft Corporation (RAC) 400T with specific modifications to allow the aircrews to accomplish their mission requirements. The GBTS consists of aircrew training devices, development courses, conversion courses, a Training Management System (TMS) and a modification and update support system.

Technical Orders (TOs) for O-level maintenance and flight operations were procured IAW the applicable AFIs and MIL-STDs (for example, TOs were procured IAW MIL-M-83495). Dash One Flight Manuals meet MIL-M-7700 requirements. Flight crew checklists meet MIL-C-27278 requirements. All technical manuals are compatible with Joint Computer Aided Logistics Support (JCALS) data interchange standards.

**3.0 WORK TO BE ACCOMPLISHED** - The contractor shall be required to assist Air Force (AF) logisticians in performing, or ensuring completion of, any one or a combination of the tasks associated with the integration of technical data management in the T-1A program office.

**3.1 Integration of Technical Data (TD)** - The contractor shall be required to accomplish analyses, write reports, recommend actions, or perform any related tasks that provide AF logisticians the capability to acquire in a timely, efficient, cost-affordable manner the recorded information needed to translate system and equipment design requirements into discrete engineering and logistics considerations. The integration of TD includes, but is not limited to the following governmental tasks: set up plans and schedules for in-process reviews of engineering data and technical orders; identify review team composition and responsibilities; conduct reviews; set up schedules for delivery of engineering data; prepare technical publication development management plan; identify requirements for preliminary manuals for operation and maintenance of all systems and equipment, including aircraft battle damage repair; prepare technical orders; review engineering data packages, identify deficiencies and recommend correctives/changes in accordance with the weapons system contract. (CDRL A0001, A0002, A0003, A0004)

**3.1.1 TCTO Process Manager.** Contractor shall manage the TCTO process on the T-1A program in accordance with T.O. 00-5-15 Air Force Time Compliance Technical Order System. Other tasks include but are limited to participation in Configuration Control Boards (CCB), assisting government technical order managers in the conduct of TCTO kit verifications, and responding to inquiries from AETC, field and prime contractors.

**3.1.2 Technical Order Management.** Contractor shall assist the government technical order managers including but not limited to the following: Management of the T-1A maintenance and flight manuals, review and processing AFTO FM 22s, scheduling and conduct of technical order change cycles, Flight Technical Order Review Board (FTORB), Flight Manual Conferences, and AFTO Form 22 Conferences.

**3.2 Travel** - The contractor shall travel when authorized, to participate in meetings and reviews to accomplish assigned tasks. Such travel will be only as directed and coordinated through the Functional Area Evaluator (FAE) in ASC/YTZS. The FAE for the government shall be notified within ten days in advance of all contractor travel to other contractor facilities and/or government organization in order to obtain authorizations. Projected temporary duty travel itinerary is as follows:

Destination	No. of Trips	No. of Days
Wichita KS	2	10 ✓
Laughlin AFB	2	5 ✓
Vance AFB	4	5 ✓
Randolph AFB	4	5 ✓
Columbus AFB	2	5 ✓

**4.0 PROGRAM CONTROL** - ASC/CDSY is designated the Program Manager for contract efforts and coordinating project matters.

**4.1 Government Task Monitors** - Government task monitors for name and organization on individual task orders will identify specific tasks.

**4.2 Program Manager** - The contractor shall designate a program manager as the single point of contact for the purpose of discussing overall contract issues. Project manager for specific task orders report to the program manager.

**4.3 Reports and Reviews** - Required Contractor Data Requirements List (CDRL) items are identified in the basic contract. Other required CDRL items, not identified in the basic contract will be added as needed. Specific data requirements will be set forth in each task order.

**4.4 Task Order Authorization** - Task orders are specific tasks that can be clearly programmed for start/stop dates and estimated man-hour and resource expenditures. The requiring activity task monitor will initiate task orders. Each task order will be issued by the Procuring Contracting Officer (PCO) in one or more of the areas identified in paragraph 3. Only after approval by the PCO may the contractor begin chargeable work on the task.

**4.5 Working Relationships** - The contractor, the task monitor, and the PCO shall interface, as necessary, to ensure a mutual understanding of task definitions and objectives. The contractor for this effort shall be required to directly interface with competitive development contractors and/or have access to competition-sensitive information.

**4.6 Security** - Contract security requirements and contractor access to classified information shall not be required.

**4.7 Contractor Travel** - All trips and associated costs will be included in each task order's price. Within the price, the contractor will finance travel, as necessary, to fulfill task order requirements. All travel must be approved in advance by task monitor.

**5.0 DAYTON AREA OFFICE** - Because much of the support and interface activities will take place at Wright-Patterson Air Force Base (WPAFB), Ohio, and the contractor must have an established Dayton-



Area Contractor Representative office with a 25-mile radius of WPAFB, Area B, Bldg 14, not later than 60 days after contract award.

Approved  
D. No. 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: Department of Defence, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. **Please DO NOT RETURN** your form to either of these addresses. Send completed form to the Government-Issuing Contracting Officer for the Contract/PR No. listed in Block E.

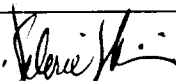
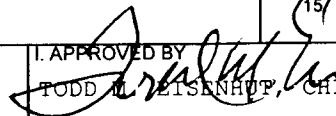
A. CONTRACT LINE ITEM NO.		B. EXHIBIT		C. CATEGORY TDP                      TM                      OTHER ADMN	
D. SYSTEM / ITEM LOGISTICS SUPPORT		E. CONTRACT / PR NO. BLK16		F. CONTRACTOR H.J. FORD	
1. DATA ITEM NO. A0001		2. TITLE OF DATA ITEM CONTRACT SUMMARY REPORT		3. SUBTITLE	
4. AUTHORITY (Data Acquisition Document No.) DI-ADMN-80447		5. CONTRACT REFERENCE TASK ORDER PARA 3.1		6. REQUIRING OFFICE ASC/YTZ	
7. DD 250 REQ DD	9. DIST STATEMENT REQUIRED  N/A	10. FREQUENCY	12. DATE OF FIRST SUBMISSION BLK16	14. DISTRIBUTION	
8. APP CODE A		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION BLK16	a. ADDRESSEE	b. COPIES
					Draft      Final Reg      Repr
16. REMARKS BLK E: F33657-97-D-2008/0029  BLK 4: CONTRACTOR FORMAT ACCEPTABLE.  BLKS 12 & 13: DRAFT DUE 30 DAYS PRIOR TO END OF ORDER. GOVERNMENT COMMENTS DUE 15 DAYS PRIOR TO END OR ORDER. FINAL REPORT DUE END OF ORDER.				ASC/YTZA	0      1      0
				ASC/CDSY	0      1      0
				15. TOTAL ---->	0      2      0
G. PREPARED BY VELERIE WILLIAMS, <i>V. Williams</i>		H. DATE 24 May 99		I. APPROVED BY <i>Todd M. Eisenhower</i> TODD M. EISENHUT, CHIEF T-1A PROGRAM DIRECTOR	
LOGISTICS MGMT SPEC				J. DATE 24 May 99	

(1 Data ...)

2 No. 0704-0188

Section J  
Exhibit A  
Page 2 of 4

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D. SYSTEM / ITEM LOGISTICS SUPPORT				E. CONTRACT / PR NO. BLK16		F. CONTRACTOR H. J. FORD									
1. DATA ITEM NO. A0002		2. TITLE OF DATA ITEM PRESENTATION MATERIALS				3. SUBTITLE									
4. AUTHORITY (Data Acquisition Document No.) DI-ADMN-81373				5. CONTRACT REFERENCE TASK ORDER PARA 3.1		6. REQUIRING OFFICE ASC/YTZ									
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED  N/A		10. FREQUENCY ASREQ		12. DATE OF FIRST SUBMISSION		14. DISTRIBUTION							
8. APP CODE N				11. AS OF DATE		13. DATE OF SUBSEQUENT SUBMISSION BLK16		a. ADDRESSEE							
16. REMARKS BLK E: F33657-97-D-2008/0029  BLK 13: TO BE DELIVERED AS REQUIRED.								b. COPIES							
								Final							
								Draft		Reg		Repro			
								ASC/YTZA		0		1		0	
								ASC/CDSY		0		1		0	
								15 TOTAL							
G. PREPARED BY VELERIE WILLIAMS, 				H. DATE 24 May 99		I. APPROVED BY  TODD M. ETSENHUT, CHIEF T-1A PROGRAM DIRECTOR				J. DATE 24 May 99					

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Previous editions are obsolete

Page 1 of 1 Pages

(1 Dat. ...)

Section J  
Exhibit A  
Page 3 of 4


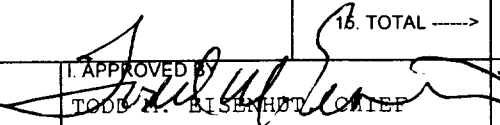
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: Department of Defence, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government-Issuing Contracting Officer for the Contract/PR No. listed in Block E.

A. CONTRACT LINE ITEM NO.		B. EXHIBIT	C. CATEGORY TDP                      TM                      OTHER MGMT				
D. SYSTEM / ITEM LOGISTICS SUPPORT		E. CONTRACT / PR NO.  BLK16		F. CONTRACTOR  H.J. FORD			
1. DATA ITEM NO. A0003	2. TITLE OF DATA ITEM STATUS REPORT		3. SUBTITLE				
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80368		5. CONTRACT REFERENCE TASK ORDER PARA 3.1		6. REQUIRING OFFICE ASC/YTZ			
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED  N/A	10. FREQUENCY MTHLY	12. DATE OF FIRST SUBMISSION BLK16	14. DISTRIBUTION  a. ADDRESSEE                      b. COPIES Draft                      Reg                      Final                      Repro			
8. APP CODE N		11. AS OF DATE BLK16	13. DATE OF SUBSEQUENT SUBMISSION BLK16				
16. REMARKS  BLK E:    F33657-97-D-2008/0029  BLK 4:    CONTRACTOR FORMAT ACCEPTABLE.  BLK 11:   MEETING MINUTES/TRIP REPORTS DUE 5 DAYS AFTER MEETING OR TRIP.  BLKS 12 & 13: INITIAL SUBMISSION DUE LAST DAY OF FIRST FULL MONTH AFTER CONTRACT ORDER AWARD OR AS AGREED TO BY CONTRACTOR AND GOVERNMENT TO CONFORM WITH CONTRACTOR'S AUTOMATED ACCOUNTING CYCLE.				ASC/YTZA                      0                      1                      0			
				ASC/CDSY                      0                      1                      0			
				15. TOTAL →                      0                      2                      0			
G. PREPARED BY VELERIE WILLIAMS, LOGISTICS MGMT SPEC	H. DATE 24 May 99	I. APPROVED BY TODD M. ROSENHUT, CHIEF T-1A PROGRAM DIRECTOR		J. DATE 24 May 99			

(1 Data file

Approved  
Univ. No. 0704-0188

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A. CONTRACT LINE ITEM NO.		B. EXHIBIT		C. CATEGORY TDP		TM		OTHER MISC							
D. SYSTEM / ITEM LOGISTICS SUPPORT				E. CONTRACT / PR NO. BLK16		F. CONTRACTOR H.J. FORD									
1. DATA ITEM NO. A0004		2. TITLE OF DATA ITEM TECHNICAL REPORTS - STUDY/SERVICES				3. SUBTITLE									
4. AUTHORITY (Data Acquisition Document No.) DI-MISC-80508				5. CONTRACT REFERENCE TASK ORDER PARA 3.1		6. REQUIRING OFFICE ASC/YTZ									
7. DD 250 REQ LT		9. DIST STATEMENT REQUIRED  N/A		10. FREQUENCY BLK16		12. DATE OF FIRST SUBMISSION BLK16		14. DISTRIBUTION							
8. APP CODE N				11. AS OF DATE BLK16		13. DATE OF SUBSEQUENT SUBMISSION BLK16		a. ADDRESSEE							
16. REMARKS  BLK E: F33657-97-D-2008/0029  BLK 4: CONTRACTOR FORMAT ACCEPTABLE.  BLKs 10, 11, 12 & 13: SUBMITTAL AND "AS OF" DATES FOR THE DATA SHALL BE DETERMINED BY THE SUSPENSE DATE APPLIED TO THE TASK AT THE TIME IT IS REQUIRED.								b. COPIES							
								Draft		Final					
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								ASC/YTZA		0		1		0	
								ASC/CDSY		0		1		0	
								16. TOTAL ---->							
G. PREPARED BY VELERIE WILLIAMS,  LOGISTICS MGMT SPEC				H. DATE 24 May 99		I. APPROVED BY  TODD M. EISENHART, CHIEF T-1A PROGRAM DIRECTOR				J. DATE 24 May 99					

Section J  
Exhibit A  
Page 4 of 4

17. PRICE GROUP

18	ESTIMATED TOTAL PRICE	
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Checking DD 1155 .....  
Checking CLINs  
CLIN B 0001 ..OK  
CLIN B 0002 ..OK  
CLIN B 0004 ..OK  
CLIN F 0001 ..OK  
CLIN F 0002 ..OK  
CLIN F 0004 ..OK  
ACRN AA..OK

All tests were successful. No fatal errors